Palestine Independent School District
Responsible Use Guidelines for Technology

Our staff and students use technology to learn. Technology is essential to facilitate the creative problem-solving, information fluency, communication and collaboration that we see today. While we want our students to be active in our connected world, we also want them to be safe, legal and responsible. The Responsible Use Guidelines (RUG) support our vision of responsible technology use and promote a strong sense of digital citizenship The RUG applies to all Palestine ISD computer networks and the devices made available by them and all devices connected to those networks (whether they be student owned or otherwise).

_____ I understand that the use of school technology is for educational purposes and will not use any resource (games, social media sites, messaging, etc.) in a manner that disturbs the learning process.

_____ I will always use appropriate and respectful language in my academic work, when posting comments online and in social communities, and in e-mails or other means of electronic communication.

_____ I understand that anything I do online or electronically is not private and may be monitored.

_____ I will keep personal information about myself and others private at all times.

_____ I will only use my username and password to log-in to a school device, website or learning management system. I will not share my username and password with anyone except a teacher, administrator or my parent/guardian.

_____ I will seek help if I feel unsafe, bullied or witness unkind behavior. I understand that certain behaviors such as cyberbullying and "sexting" (the digital transmission or inappropriate messages, photos or videos) may result in legal consequences or convictions in a court of law.

_____ I will respect the intellectual property of others and properly acknowledge all information, videos, photos or music acquired through online sources. I will never take credit for another person's work.

_____ I will not use technology to cheat or share information with other students about a test or a non-collaborative project or assignment.

_____ I will maintain a positive "digital footprint" and understand that anything I post online about myself or others may affect my reputation and future job or college prospects.

_____ I will take care of all technology both on and off campus and report misuse or inappropriate use to my teachers or an administrator.

_____ I understand that use of any means to encrypt communications or files, disable or bypass the district's Internet filtering or security system is subject to PISD's Student Behavior Policy.

_____ I will not attempt to destroy, disable or gain access to district computer equipment, district data, the data of other users, or other networks connected to the district's system, including uploading or creating computer viruses.

 I have read the District's RUG and agree to abide by its provisions. It is understood that access to the internet, the District's computer network system, or District technology is a privilege, not a right. Failure to abide by the guidelines in this document could result in the revocation or access privileges, disciplinary action, or legal action, as deemed appropriate. In addition, I understand that there are certain expectations and responsibilities regarding what I do online. I understand that the school district will provide me with third party accounts (such as Google Apps) that must also adhere to these Responsible Use Guidelines. Any other third party accounts that I use for educational purposes, must also adhere to these Responsible Use Guidelines. I agree to the above rules.

In consideration for the privilege of using of Palestine ISD's Internet, Computer Network System, and Technology, I hereby release Palestine ISD, its operators, and any institutions with which they are affiliated from any and all claims and damages of any nature arising from my use of, or inability to use, the system, including, without limitation, the type of damage identified in the Palestine ISD's RUG.

_____   _____   _____   _____   _____

Student Printed Name   Student Signature   Date   Grade   Campus

_____   _____   _____

Parent Printed Name   Parent Signature   Date