

Checks for account payables are written twice a month.

Check schedule for July 2016 to July 2017

<i>I will need Invoices and Approved for Payment PO's by Close of Business on</i>	FOR	<i>CHECKS THAT WILL BE DATED AND MAILED ON</i>
7/14/2016		7/25/2016
8/4/2016		8/10/2016
8/18/2016		8/25/2016
9/5/2016		9/9/2016
9/15/2016		9/23/2016
10/5/2016		10/10/2016
10/18/2016		10/25/2016
11/4/2016		11/10/2016
11/11/2016		11/28/2016
12/2/2016		12/9/2016
12/9/2016		12/16/2016
1/6/2017		1/12/2017
1/17/2017		1/25/2017
2/6/2017		2/14/2017
2/17/2017		2/24/2017
3/3/2017		3/10/2017
3/10/2017		3/24/2017
4/3/2017		4/10/2017
4/18/2017		4/25/2017
5/3/2017		5/10/2017
5/18/2017		5/25/2017
6/1/2017		6/8/2017
6/14/2017		6/22/2017
7/5/2017		7/10/2017
7/17/2017		7/25/2017
<i>Any bills or PO's received after close of business on date due in Business Office will be processed in the next check run.</i>		

If you have any questions please call me. Thank you, Loiette Dixon 903-731-8049