



## **PALESTINE INDEPENDENT SCHOOL DISTRICT**

### **REQUEST FOR PROPOSALS (RFP) Miscellaneous Facility Improvements**

**DUE DATE: March 30, 2020**

**TIME: 2:00 PM, CST**

Proposals will be received in accordance with the attached specifications. Proposals shall be received via email to David Atkeisson with the RFP title, Proposer's company name, and opening date and time included in the subject title.

**PLEASE NOTE: Late RFPs WILL NOT be accepted.**

Email the complete RFP to:

Palestine Independent School District  
Attn: David Atkeisson  
Chief Financial Officer  
[datkeisson@palestineschools.org](mailto:datkeisson@palestineschools.org)

All questions must be submitted in writing (email preferred). No verbal responses will be provided.  
Address questions to:

Jacob Wheeler  
Director of Operations  
Email: [jwheeler@palestineschools.org](mailto:jwheeler@palestineschools.org)

## 1. BACKGROUND

Palestine ISD (the District) intends to select a (or multiple) Construction firms for the purpose of constructing Miscellaneous Facility Improvements. The selection shall be accomplished in a RFP.

Responses shall include the information requested in the sequence and format prescribed. In addition to and separate from the requested information, submitting organizations may provide supplementary materials further describing their capabilities and experience.

Proposal shall be submitted via email to:

Mr. David Atkeisson  
datkeisson@palestineschools.org  
Chief Financial Officer  
Palestine ISD  
1007 E. Park Avenue, Palestine, TX 75801

No later than 2:00 PM (local time) on Monday, March 30, 2020.

The District shall receive and read aloud the name of the firms submitting the Proposal, and the fees and prices in the Proposal. Upon submission of the Proposals and interviews (if necessary), the Contractors will be evaluated and ranked in accordance with the criteria contained in the Request for Proposals and determined to provide the best value for the District.

Queries about the project and the Request for Proposals should be addressed via e- mail to:

Jacob Wheeler  
Director of Operations  
Email: [jwheeler@palestineschools.org](mailto:jwheeler@palestineschools.org)

## 2. WORK TO BE PERFORMED

### **Earthwork**

- Provide the necessary equipment and material to meet grades as specified by the architectural drawings.
- Provide the necessary equipment and material to meet grades as specified by Palestine ISD to construct a Band Practice field.
- Provide all required testing of soils as specified.

### **Concrete**

- Provide the necessary equipment and material to meet concrete specs as specified by the architectural drawings.
- Provide all required testing of concrete and meet concrete mix design as specified.

### **Electrical**

- Provide the necessary equipment and material to perform work as specified by the architectural drawings.

### **Plumbing**

- Provide the necessary equipment and material to perform work as specified by the architectural drawings.

### **Hardware and Glazing**

- Provide the necessary equipment and material to perform work as specified by the architectural drawings.

**Fire Protection**

- Provide the necessary equipment and material to perform work as specified by the architectural drawings.

**HVAC**

- Provide the necessary equipment and material to perform work as specified by the architectural drawings.

**PROPOSAL FORM**

For work under Palestine ISD

Proposer: \_\_\_\_\_

The undersigned hereby proposes to furnish all labor, materials, tools, and necessary equipment to perform the work required to construct as described in the Request for Proposal.

The undersigned further agrees to provide a Final Guaranteed Maximum Price (FGMP) based upon complete construction documents. Upon approval of the FGMP, the Agreement shall be executed with the FGMP establishing the Final Contract Amount.

The undersigned further agrees to provide the required insurance of liability.

This Proposer agrees this Proposal will remain good and in effect for a period of 90 days after receipt.

**Warranty**

All work will be warranted for one year from Substantial Completion or longer if specifically required of certain components in the final technical specifications.

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

Title: \_\_\_\_\_

Name of Firm: \_\_\_\_\_

Organized As: (Mark One)    Proprietorship \_\_\_\_\_  
   Partnership \_\_\_\_\_  
   Corporation \_\_\_\_\_  
   Other: \_\_\_\_\_

Under the law of the State of \_\_\_\_\_.

Legal Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone No: \_\_\_\_\_

Fax No: \_\_\_\_\_

Email: \_\_\_\_\_